

## Thoroton Society Record Series : new Texts for Publication

The Society publishes an occasional series of editions of historical documents relating to Nottinghamshire which are of outstanding local or national importance. These contain transcripts of original texts together with learned introductions by specialist editors. Suggestions for new volumes are welcomed, subject to the Notes below.

### Guidance Notes for new applicants.

1. The majority of a volume's content should comprise transcripts of the original document(s), prefaced by a substantial introductory essay providing context and interpretation, etc.
2. The majority of the subject matter should be relevant specifically to Nottinghamshire, but in exceptional cases can include additional material from a wider area eg records of a Notts landed estate which also included property in other counties. Conversely documents with a wider theme in which the county plays a minor role are not normally acceptable eg letters of a Nottinghamshire-born statesman whose entire life after childhood was spent elsewhere.
3. Documents should preferably cover the county as a whole; those relating purely to a single town or village are not normally acceptable unless they are outstanding in some way or illustrating aspects applicable to other similar places.
4. Applicants should state whether the transcribed text is to be printed in full or as selected entries. Documents in Mediaeval Latin require abbreviated translations in English.
5. The text of the introduction and ancillary material should be prepared in WORD as a single continuous flow and *not* allocated to separate pages. All illustrations should be submitted separately and *not* embedded in the text. The estimated length of the volume should be supplied before work commences.
6. Applicants should state the estimated time scale before a complete draft of the transcript and introduction could be submitted, and also whether any of the material has been or is intended to be published in another book or journal ?
7. Applicants should compile a written application no longer than two pages observing the points mentioned above; these should be accompanied by a few sample pages of transcribed text and returned by e-mail to the Honorary Record Series Editor at the address listed below.
8. Applications will be subject to peer review by appropriate members of the Society's Research & Publications Committee and other academic specialists. They may consider that a narrative article in the Society's annual *Transactions* using material from the documents would be a more appropriate means of disseminating the information.

**Applications for new texts and other editorial enquiries should be addressed to the Honorary Record Series Editor, Hayley Cotterill (e-mail: [hayley.cotterill@nottingham.ac.uk](mailto:hayley.cotterill@nottingham.ac.uk)).**

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